INSTRUCTIONS FOR PREPARING THE AGE, SEX, RACE, AND ETHNIC ORIGIN OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER REPORT

The UCR Program uses the *ASR* forms to collect arrest data monthly from the State's law enforcement agencies. These forms provide a record of the total number of persons arrested, cited, or summoned for criminal acts in all Part I and Part II crimes. In addition, they furnish basic data concerning the personal characteristics - age, sex, race, and ethnic origin - of persons arrested in a particular month.

Use this form to score arrests of adult offenders. For UCR purposes, the FBI considers an adult to be any individual 18 years of age and over. For arrestees under the age of 18, use the form entitled *Age, Sex, Race, and Ethnic Origin of Persons Arrested, Under 18 Years of Age*.

If an agency has no adult arrests to report in a given month, it must mark the *Nothing to Report* box on the *Return A* and should not submit the *ASR* form. If you have any questions, please call the Crime Reporting Unit at 1-800-262-3257.

Racial Designations

The racial designations used in the UCR Program are defined as follows:

White

A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black

A person having origins in any of the black racial groups of Africa.

American Indian or Alaskan Native

A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander

A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Ethnic Origins

Hispanic

A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or region, regardless of race.

Non-Hispanic

A person not possessing the characteristics described above.

On the ASR forms, the same arrestee is counted three times - once in the age and gender section, once in the race section, and last in the ethnic origin section. Under Ethnic Origin, Hispanic arrestees are counted in one column and all other arrestees are counted in the other.

Classifying and Scoring Arrests

- 1. Count only the number of persons arrested, not the number of charges placed against a person.
- 2. For each person arrested, reporting agencies must use only one crime classification. If a person was arrested for several offenses, both Part I and Part II, ignore the Part II crimes and score only the Part I crime appearing highest in the hierarchy (see *Hierarchy Rule* on page 10 of the FBI Uniform Crime Reporting Handbook, 2004 edition.
- 3. If a person was arrested for several Part II offenses, determine the most serious offense and score only that one arrest.
- 4. Persons arrested as aiders, abettors, conspirators, solicitors, and accessories must be included in the arrest for the offense classification in which they were involved.
- 5. Count one arrest for each separate occasion on which a person is arrested.
- 6. If two or more persons are arrested for committing one offense, count each individual as a separate arrest.
- 7. If reporting agencies determine that an offender in custody has committed other crimes, do not score additional arrests for those crimes. Score only the original arrest.
- 8. It is important to note that, since the Age & Sex, the Race, and the Ethnic Origin columns all refer to the same persons, the totals for each of these sections should agree. If not, there is an error in scoring or calculation.

NYS DCJS - 3289 Last updated: 3/2013

AGE, SEX, RACE, AND ETHNIC ORIGIN OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER REPORT

| Agency Name | Agency ID | Month - Year |
|-------------|-----------|------------------|
| Agency Name | Agency ID | IVIOTILIT - TEAT |

| | | | | | | | | | | | AG | E | | | | | | | | | R/ | ACE | | ETHNIC | ORIGIN |
|-------------------------------|-----|-----|----|----|----|----|----|----|----|-------|-------|-------|-------|-------|-------|-------|-------|--------------|-------|-------|-------|--|---------------------------------|----------|-----------------|
| CLASSIFICATION OF OFFENSES | DF | Sex | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65 & Over | TOTAL | White | Black | American Indian or Native Alaskan | Asian or Pacific Islander | Hispanic | Not Hispanic |
| 1A. | | М | | | | | | | | | | | | | | | | | | | | | | | |
| MURDER | 01 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 1B. | | М | | | | | | | | | | | | | | | | | | | | | | | |
| NON-NEGLIGENT MANSLAUGHTER | 02 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 1C. | 00 | М | | | | | | | | | | | | | | | | | | | | | | | |
| NEGLIGENT MANSLAUGHTER | 03 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | 0.4 | М | | | | | | | | | | | | | | | | | | | | | | | |
| RAPE (Pre 2013) | 04 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 2A. | 50 | М | | | | | | | | | | | | | | | | | | | | | | | |
| RAPE (2013 Expanded) | 30 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | 05 | М | | | | | | | | | | | | | | | | | | | | | | | |
| ROBBERY | 00 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | 06 | М | | | | | | | | | | | | | | | | | | | | | | | |
| AGGRAVATED ASSAULT | 00 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | 07 | М | | | | | | | | | | | | | | | | | | | | | | | |
| BURGLARY-BREAKING OR ENTERING | 0, | F | | | | | | | | | | | | | | | | | | | | | | | |
| 6. LARCENY-THEFT | 08 | М | | | | | | | | | | | | | | | | | | | | | | | |
| (EXCEPT MOTOR VEHICLE) | | F | | | | | | | | | | | | | | | | | | | | | | | |

AGE, SEX, RACE, AND ETHNIC ORIGIN OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER REPORT

| Agency Name North Agency ID Worth - Teal | Agency Name | Agency ID | Month - Year |
|--|-------------|-----------|--------------|
|--|-------------|-----------|--------------|

| | | | | | | | | | | | AG | E | | | | | | | | | R/ | ACE | | ETHNIC | ORIGIN |
|--|----|--------|----|----|----|----|----|----|----|-------|-------|-------|-------|-------|-------|-------|-------|--------------|-------|-------|-------|--|---------------------------------|----------|-----------------|
| CLASSIFICATION OF OFFENSES | DE | Sex | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65 & Over | TOTAL | White | Black | American Indian or Native Alaskan | Asian or Pacific Islander | Hispanic | Not Hispanic |
| 7. | | М | | | | | | | | | | | | | | | | | | | | | | | |
| MOTOR VEHICLE THEFT | 09 | F | | | | | | | | | | | | | | | | | | | | | | | |
| 8. ARSON | 10 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 9. KIDNAPPING | 11 | M | | | | | | | | | | | | | | | | | | | | | | | |
| 10. CONTROLLED SUBSTANCE SALES/MANUFACTURE | 12 | М | | | | | | | | | | | | | | | | | | | | | | | |
| 10A. OPIUM, COCAINE, OR DERIVATIVES | | F | | | | | | | | | | | | | | | | | | | | | | | |
| 10B. MARIJUANA | 13 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 10C. SYNTHETIC NARCOTICS | 14 | M | | | | | | | | | | | | | | | | | | | | | | | |
| 10D. OTHER DANGEROUS DRUGS | 15 | M | | | | | | | | | | | | | | | | | | | | | | | |
| 10E. USE POSSESSION OPIUM, COCAINE, OR DERIVATIVES | 16 | M F | | | | | | | | | | | | | | | | | | | | | | | |

AGE, SEX, RACE, AND ETHNIC ORIGIN OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER REPORT

| Agency Name | Agency ID M | Month - Year | |
|-------------|-------------|--------------|--|
| | | | |

| | | | | | | | | | | | AG | E | | | | | | | | | R/ | ACE | | ETHNIC | ORIGIN |
|--|----|--------|----|----|----|----|----|----|----|-------|-------|-------|-------|-------|-------|-------|-------|--------------|-------|-------|-------|--|---------------------------------|----------|-----------------|
| CLASSIFICATION OF OFFENSES | DF | Sex | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65 & Over | TOTAL | White | Black | American Indian or Native Alaskan | Asian or Pacific Islander | Hispanic | Not Hispanic |
| 10F. MARIJUANA | 17 | М | | | | | | | | | | | | | | | | | | | | | | | |
| 10G. SYNTHETIC NARCOTICS | 18 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 10H. OTHER DANGEROUS DRUGS | 19 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 11. DANGEROUS WEAPONS | 20 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 12. BRIBERY | 21 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 13. SEX OFFENSES (EXCEPT RAPE OR PROSTITUTION) | 22 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 14. EXTORTION | 23 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 15. FORGERY & COUNTERFEITING | 24 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 16A. PROMOTING PROSTITUTION | 25 | M F | | | | | | | | | | | | | | | | | | | | | | | |

AGE, SEX, RACE, AND ETHNIC ORIGIN OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER REPORT

| Agency Name | Agency ID M | Month - Year | |
|-------------|-------------|--------------|--|
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| | | | | | | | | | | | AG | E | | | | | | | | | R/ | ACE | | ETHNIC | ORIGIN |
|---|----|--------|----|----|----|----|----|----|----|-------|-------|-------|-------|-------|-------|-------|-------|--------------|-------|-------|-------|--|---------------------------------|----------|-----------------|
| CLASSIFICATION OF OFFENSES | DE | Sex | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65 & Over | TOTAL | White | Black | American Indian or Native Alaskan | Asian or Pacific Islander | Hispanic | Not Hispanic |
| 16B. PROSTITUTION | 26 | M | | | | | | | | | | | | | | | | | | | | | | | |
| 16C. PATRONIZING PROSTITUTION | 27 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 17. STOLEN PROPERTY (BUYING, RECEIVING, & POSSESSING) | 28 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 18. COERCION | 29 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 20. CRIMINAL MISCHIEF (VANDALISM) | 30 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 21. FRAUD | 31 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 22A. GAMBLING - BOOKMAKING | 32 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 22B. GAMBLING - NUMBERS & LOTTERY | 33 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 22C. GAMBLING - OTHER | 34 | M F | | | | | | | | | | | | | | | | | | | | | | | |

AGE, SEX, RACE, AND ETHNIC ORIGIN OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER REPORT

| Agency Name | Agency ID | Month - Year | |
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| | | | | | | | | | | | AG | E | | | | | | | | | R/ | ACE | | ETHNIC | ORIGIN |
|---|----|--------|----|----|----|----|----|----|----|-------|-------|-------|-------|-------|-------|-------|-------|--------------|-------|-------|-------|--|---------------------------------|----------|-----------------|
| CLASSIFICATION OF OFFENSES | DE | Sex | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65 & Over | TOTAL | White | Black | American Indian or Native Alaskan | Asian or Pacific Islander | Hispanic | Not Hispanic |
| 23. OFFENSES AGAINST PUBLIC ORDER | 35 | М | | | | | | | | | | | | | | | | | | | | | | | |
| 24. EMBEZZLEMENT | 36 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 25. SIMPLE ASSAULT | 37 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 26. OFFENSES AGAINST FAMILY | 38 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 27A. DRIVING UNDER THE INFLUENCE - ALCOHOL | 39 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 27B. DRIVING UNDER THE INFLUENCE - DRUGS | 40 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 28. UNAUTHORIZED USE OF A MOTOR VEHICLE | 41 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 29. POSSESSION OF BURGLARS TOOLS | 42 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 30. ALL OTHER OFFENSES (EXCEPT TRAFFIC) | 43 | M F | | | | | | | | | | | | | | | | | | | | | | | |

AGE, SEX, RACE, AND ETHNIC ORIGIN OF PERSONS ARRESTED, 18 YEARS OF AGE AND OVER REPORT

| Agency Name | | | | | | | | | | | | | | | Agen | cy ID | | | | Month | - Year | | | | |
|---|----|--------|-------------|----|----|----|----|----|----|-------|--------|-------|-------|-------|--------|-------|-------|--------------|-------|-------|--------|--|---------------------------------|----------|-----------------|
| | | | | | | | | | | | AG | E | | | | | | | | | R.A | ACE | | ETHNIC | ORIGIN |
| CLASSIFICATION OF OFFENSES | DE | Sex | d 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65 & Over | TOTAL | White | Black | American Indian or Native Alaskan | Asian or Pacific Islander | Hispanic | Not Hispanic |
| 31. LIQUOR LAW VIOLATIONS | 44 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 32. DISORDERLY CONDUCT | 45 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 33. PUBLIC NARCOTIC INTOXICATION | 46 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| 34. LOITERING (VAGRANCY) | 47 | M F | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 60 | Т | | | | | | | | | | | | | | | | | | | | | | | |
| Prepared By | | | Title | | | | | | | Phone | · Numb | er | | Email | Addres | s | | | | | | | | | |
| Chief, Sheriff, Commissioner, Superintender | nt | | | | | | | | | | | | | | | | | | | | | | | | |