



February 9, 2024

Empire State Development Corporation

633 3rd Ave
37th Floor
New York, NY

Videoconference Locations:

100 Bureau Drive, Building 227, Room B230, Gaithersburg, MD
9040 Town Center Parkway, Lakewood Ranch, FL

9:01 AM – 10:26 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Michael Coble, Ph.D.¹
Kathleen Corrado, Ph.D.
Katherine Gettings, Ph.D.
Kenneth Kidd, Ph.D.
Jenifer Smith, Ph.D.
Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Dean DeFruscio
Jill Dooley
Colleen Glavin, Esq.
Natasha Harvin-Locklear, Esq.
Katherine Mayberry
Shelley Palmer
Lindsey Rockwell
Elizabeth Suparmanto

¹ In accordance with a resolution and related procedures regarding the use of videoconferencing under extraordinary circumstances, which were adopted by the DNA Subcommittee on May 12, 2023 and added to its bylaws, Dr. Coble participated by videoconferencing from a private location due to extraordinary circumstances and, thus, shall not count toward a quorum, but was able to participate and vote as there was a quorum of members at physical location(s) open to the public.

Other Attendees:

Kyra McKay – NYC OCME, Department of Forensic Biology
 Craig O'Connor – NYC OCME, Department of Forensic Biology
 Meredith Rosenberg – NYC OCME, Department of Forensic Biology
 Mirtha Sabio – NYC OCME, Department of Forensic Biology
 Tiffany Vasquez – NYC OCME, Department of Forensic Biology
 Raymond Valerio – Queens District Attorney

*Approximate
Video Times*

The Chair, Dr. Coble, opened the meeting by stating that the DNA Subcommittee is conducting its meeting in a hybrid situation with members present both in NYC and virtually. Dr. Coble then conducted a roll call as members of the Subcommittee were in attendance in New York and virtually. A quorum was established with 5 members present (Corrado, Gettings, Kidd, Smith, Sozer); one member participated from a private location due to extraordinary circumstances (Coble²).

00:00:00 –
00:01:41

Dr. Coble then asked for a motion to approve the February 9, 2024, agenda. A motion to approve the agenda was made by Dr. Sozer, seconded by Dr. Smith, and approved with six votes (Coble, Corrado, Gettings, Kidd, Smith, and Sozer).

00:02:09 –
00:03:32

The Chair then asked Subcommittee members for questions or comments on the minutes from the November 3, 2023, meeting of the Subcommittee. Dr. Corrado made a motion to approve the minutes, seconded by Dr. Kidd, and approved unanimously.

00:03:33 –
00:04:53

Next, the Subcommittee reviewed Accreditation/Laboratory updates from the New York City OCME Department of Forensic Biology, Onondaga County Center for Forensic Sciences Laboratory, and New York State Police Crime Laboratory. Representatives from the laboratories were available to answer questions as needed.

00:04:54 –
00:19:17

During Accreditation/Laboratory updates, the Subcommittee reviewed the final documentation from the ANAB reaccreditation assessment activity of the New York City OCME Department of Forensic Biology. The Chair called for a motion to issue a binding recommendation to the Commission on Forensic Science to renew the New York State Accreditation of the New York City OCME Department of Forensic Biology in the discipline of Biology for the period concurrent with its ANAB accreditation to expire February 28, 2028. Dr. Smith made the motion, Dr. Kidd seconded the motion, and the motion was approved with five votes (Coble, Corrado, Gettings, Kidd, and Smith) and 1 abstention (Sozer).

00:05:02–
00:17:40

The Chair then moved to Old Business. A verbal update was provided by Dr. Dooley on the Partial Match and Familial Search programs. There were no updates regarding CODIS Bulletins.

00:19:19–
00:21:39

The Chair then moved to New Business with Dr. Dooley providing an update regarding the 2023 Annual Laboratory Summaries. Representatives from the New York State Police Crime Laboratory were available to discuss the recently completed software validation to

00:21:44–
00:27:46

² See FN. 1 above.

upgrade the current Familial Searching Software to the United Data Connect Familial DNA Search Software version 4.0.

*Approximate
Video Times*

The Subcommittee then reviewed disclosures from the Erie County Central Police Services Forensic Laboratory and the New York City OCME Department of Forensic Biology. Representatives from the laboratories were available to respond to members' questions.

00:27:47 –
00:43:23

Next, Dr. Coble requested a motion to enter into Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. The motion was made by Dr. Corrado, seconded by Dr. Sozer. The motion was approved unanimously.

00:43:24 –
00:44:30

The Subcommittee adjourned into Executive Session with all present members in attendance. Executive Session commenced at 9:47 AM and concluded at 10:24 AM. The Subcommittee reconvened the Open Meeting and Dr. Coble stated no action was taken in Executive Session.

00:45:44 –
00:45:55

The Chair then stated that the next meeting of the Subcommittee will take place on May 10, 2024 with location to be determined. A motion to adjourn was made by Dr. Sozer, seconded by Dr. Corrado, and approved unanimously.

00:45:56 –
00:47:00

Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>



ANSI National Accreditation Board



February 13, 2024

Ray Wickenheiser
New York State Police Crime Laboratory
1220 Washington Avenue, Bldg #30
Albany, NY 12226

Dear Director Wickenheiser,

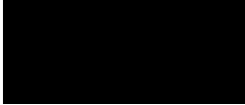
Congratulations! On February 13, 2024, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is a Surveillance Document Review scheduled for January 2025.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Janet M. Girten
Senior Manager of Accreditation
ANSI National Accreditation Board

cc: David M. Pulikowski, Director of Quality Assurance
ANAB Office



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

New York State Police Crime Laboratory
1220 Washington Avenue, Bldg #30, Albany, New York 12226 USA

Fulfills the requirements of

ISO/IEC 17025:2017

Accreditation Requirements for Forensic Testing and Calibration:2023
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020
FBI Quality Assurance Standards for DNA Databasing Laboratories:2020

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.
The current scope of accreditation can be verified at www.anab.org.

[Redacted Signature]

Pamela L. Sale, Vice President, Forensics

Expiry Date: 31 May 2026
Certificate Number: FT-0025





ANSI National Accreditation Board



**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017
Accreditation Requirements for Forensic Testing and Calibration:2023
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020
FBI Quality Assurance Standards for DNA Databasing Laboratories:2020**

New York State Police Crime Laboratory
(see locations listed below)

FORENSIC TESTING

Expiry Date: 31 May 2026

Certificate Number: FT-0025

Forensic Investigation Center
1220 Washington Avenue
Albany, New York 12226 USA

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
DNA Profile Determination (Database Samples)	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell	Chemical Fluorescence Spectroscopy General Microscopy Immunoassay

Discipline: Fire Debris and Explosives		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry



Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Function Evaluation	Firearm	Measuring Equipment
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Measuring Equipment Software Program Visual
Qualitative Determination	Ammunition Firearm Metal	Chemical General Microscopy Measuring Equipment Reference Collection
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual

Discipline: Friction Ridge		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Ridge Detail	Chemical Physical Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual
Physical Comparison (Tenprint)	Ridge Detail	Software Program Visual

Discipline: Materials (Trace)		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Hair	General Microscopy

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy

		Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Balance Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

Discipline: Toxicology		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Ante-Mortem Biological Item Post-Mortem Biological Item	Gas Chromatography Immunoassay Liquid Chromatography Mass Spectrometry
Qualitative Determination (Volatiles)	Ante-Mortem Biological Item Post-Mortem Biological Item	Gas Chromatography Mass Spectrometry
Quantitative Measurement	Ante-Mortem Biological Item Post-Mortem Biological Item	Liquid Chromatography Mass Spectrometry
Quantitative Measurement (Volatiles)	Ante-Mortem Biological Item Post-Mortem Biological Item	Gas Chromatography

Mid-Hudson Satellite Crime Laboratory
224 Breunig Road
New Windsor, New York 12553 USA

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual

Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Balance Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

Southern Tier Satellite Crime Laboratory

44 Park Street
Port Crane, New York 13833 USA

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Balance Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

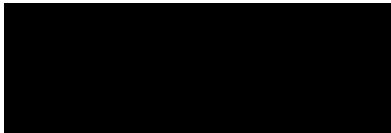
Western Satellite Crime Laboratory

722 Homer Street
Olean, New York 14760 USA

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography

		Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Balance Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

When published on a forensic service provider’s Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics



U.S. Department of Justice

Federal Bureau of Investigation

Washington, D. C. 20535-0001

February 22, 2024

Helen Wong
Suffolk County Crime Laboratory
Biological Sciences Section
725 Veterans Memorial Highway, Building 487
Hauppauge, NY 11787

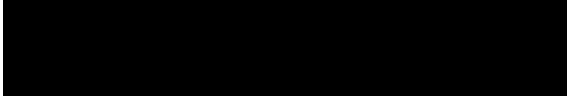
Dear Helen:

This is in response to the external Quality Assurance Standards (QAS) audit conducted for the Suffolk County Crime Laboratory in Hauppauge, New York from August 28 to 30, 2023.

A review of your audit documentation found the laboratory to be in compliance with the external audit requirement and the FBI Director's Quality Assurance Standards.

Thank you for your assistance in this matter.

Sincerely,



Lisa L. Grossweiler
NDIS Custodian
CODIS Unit
Laboratory Division

1 – Kerri Sage (information only)